

*PATHWAYS TO COLLEGE, K-8*  
**ANNUAL MEETING**

**Board Members**

**Regular Board Meeting Agenda**

9144 Third Avenue  
Hesperia, CA 92345  
Phone: (760) 949-8002

**August 09, 2017 @ 5:30 p.m.**

Alexis Magnesi, President  
Salle Bayer-Carney, Vice President  
Kisha McDonald, Secretary/Treasurer  
Mark Ellison, Member  
Jessica Vera, Member

**1.0 CALL TO ORDER**

The meeting was called to order at \_\_\_\_\_.

**2.0 OPEN GENERAL SESSION**

<b>ROLL CALL</b>	Present	Absent
Magnesi	_____	_____
McDonald	_____	_____
Ellison	_____	_____
Bayer-Carney	_____	_____
Vera	_____	_____

Introduction of Guests:  
Erica Klein, Hansberger & Klein  
Daniel Lee, SavantCo

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:** Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**6.0 CONSENT ITEMS**

- 6.1 Approve July 17, 2017 Regular Board Meeting Minutes**
- 6.2 Addendum to Executive Director/Principal '17-'18 Employment Agreement**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**7.0 INFORMATION SESSION**

- 7.1 Teacher(s) presentation of Use of Guided Learning Professional Development
- 7.2 Financial Analysis and Update, *presented by Dan Lee, SavantCo*
- 7.3 Facilities Update, *presented by Lisa Groot*
- 7.4 Executive Director/Principal's Report
- 7.5 Chief Business Officer Administration Report

**8.0 DISCUSSION**

- 8.1 2017-2018 Employee Handbook
- 8.1 Parent Committee: Title, composition, appointment of members, purpose.
- 8.2 CAHELP PBIS Program, *presented by Dr. Sonya Joyner*
- 8.3 Updated 2017-2018 Attendance Policy and Procedures

**9.0 ACTION ITEMS**

**9.1 Approve Social Media Privacy Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

<b>ROLL CALL</b>	Aye	Nay	Abstained	Absent
Magnesi	_____	_____	_____	_____
McDonald	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Bayer-Carney	_____	_____	_____	_____
Vera	_____	_____	_____	_____

**9.2 Approve Employee Use of Social Media Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

<b>ROLL CALL</b>	Aye	Nay	Abstained	Absent
Magnesi	_____	_____	_____	_____
McDonald	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Bayer-Carney	_____	_____	_____	_____
Vera	_____	_____	_____	_____

**9.3 Approve Employee Use of Technology Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

<b>ROLL CALL</b>	Aye	Nay	Abstained	Absent
Magnesi	_____	_____	_____	_____
McDonald	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Bayer-Carney	_____	_____	_____	_____
Vera	_____	_____	_____	_____

**9.4 Approve Employee Use of Technology Procedure**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

<b>ROLL CALL</b>	Aye	Nay	Abstained	Absent
Magnesi	_____	_____	_____	_____
McDonald	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Bayer-Carney	_____	_____	_____	_____
Vera	_____	_____	_____	_____

**9.5 Approve Employee Professional Conduct and Discipline Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
Magnesi                                      \_\_\_\_\_  
McDonald                                    \_\_\_\_\_  
Ellison                                        \_\_\_\_\_  
Bayer-Carney                                \_\_\_\_\_  
Vera    \_\_\_\_\_

**9.6 Approve Employee Complaint Policy and Dispute Resolution Procedure**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
Magnesi                                      \_\_\_\_\_  
McDonald                                    \_\_\_\_\_  
Ellison                                        \_\_\_\_\_  
Bayer-Carney                                \_\_\_\_\_  
Vera    \_\_\_\_\_

**9.7 Approve Non-Employee Complaint Policy and Dispute Resolution Procedure**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
Magnesi                                      \_\_\_\_\_  
McDonald                                    \_\_\_\_\_  
Ellison                                        \_\_\_\_\_  
Bayer-Carney                                \_\_\_\_\_  
Vera    \_\_\_\_\_

**9.8 Approve Administrative Assistant Job Description**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
Magnesi                                      \_\_\_\_\_  
McDonald                                    \_\_\_\_\_  
Ellison                                        \_\_\_\_\_  
Bayer-Carney                                \_\_\_\_\_  
Vera    \_\_\_\_\_

**9.9 Approve Resolution Authorizing PTC through the Foundation to enter into bond transaction & establish Pathways to College Properties, LLC.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
Magnesi                                      \_\_\_\_\_  
McDonald                                    \_\_\_\_\_  
Ellison                                        \_\_\_\_\_  
Bayer-Carney                                \_\_\_\_\_  
Vera    \_\_\_\_\_

**9.10 Approve Resolution Authorizing Pathways to College Foundation, Inc. to enter into the bond transaction and become the sole member of the Pathways to College Properties, LLC.**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**9.11 Approve the First Amended Operating Agreement of Pathways to College Properties, LLC.**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**9.12 Approve Unanimous Written Consent Resolution of Pathways to College Properties, LLC to enter into the bond transaction.**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**9.13 Approve nomination and Appointment of \_\_\_\_\_ as 2017-2018 Board President**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**9.14 Approve nomination and Appointment of \_\_\_\_\_ as 2017-2018 Board Secretary**

Motion: _____	Second: _____	Vote: _____	
<b>ROLL CALL</b>	Aye	Nay	Abstained    Absent
Magnesi	_____	_____	_____
McDonald	_____	_____	_____
Ellison	_____	_____	_____
Bayer-Carney	_____	_____	_____
Vera	_____	_____	_____

**9.15 Approve nomination and Appointment of \_\_\_\_\_ as 2017-2018 Board Treasurer**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
 Magnesi \_\_\_\_\_  
 McDonald \_\_\_\_\_  
 Ellison \_\_\_\_\_  
 Bayer-Carney \_\_\_\_\_  
 Vera \_\_\_\_\_

**9.16 Approve naming \_\_\_\_\_ as 2017-2018 Vice President**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
 Magnesi \_\_\_\_\_  
 McDonald \_\_\_\_\_  
 Ellison \_\_\_\_\_  
 Bayer-Carney \_\_\_\_\_  
 Vera \_\_\_\_\_

**9.17 Approve updated AB1575 Uniform Complaint Notice, Forms, Policy and Procedures**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
 Magnesi \_\_\_\_\_  
 McDonald \_\_\_\_\_  
 Ellison \_\_\_\_\_  
 Bayer-Carney \_\_\_\_\_  
 Vera \_\_\_\_\_

**9.18 Approve Revised 2017-2018 Employee Handbook**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
 Magnesi \_\_\_\_\_  
 McDonald \_\_\_\_\_  
 Ellison \_\_\_\_\_  
 Bayer-Carney \_\_\_\_\_  
 Vera \_\_\_\_\_

**9.19 Approve Updated 2017-2018 Attendance Policy and Procedures**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
**ROLL CALL**                      Aye              Nay              Abstained      Absent  
 Magnesi \_\_\_\_\_  
 McDonald \_\_\_\_\_  
 Ellison \_\_\_\_\_  
 Bayer-Carney \_\_\_\_\_  
 Vera \_\_\_\_\_

**10.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:** Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**CLOSED SESSION ITEMS TO BE DISCUSSED: PERSONNEL: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

**ADJOURN TO CLOSED SESSION AT \_\_\_\_ P.M.**

**11.0 CLOSED SESSION:**

**11.1 PERSONNEL: PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: PTC Liaison**

**RECONVENE OPEN SESSION \_\_\_ P.M.**

**REPORT OUT OF CLOSED SESSION:**

**12.0 BOARD COMMENTS and ITEMS FOR FUTURE BOARD MEETINGS:**

**Upcoming Board Meeting: September 13, 2017**

**13.0 ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

<b>ROLL CALL</b>	Aye	Nay	Abstained	Absent
Magnesi	_____	_____	_____	_____
McDonald	_____	_____	_____	_____
Ellison	_____	_____	_____	_____
Bayer-Carney	_____	_____	_____	_____
Vera	_____	_____	_____	_____

The meeting will adjourn at \_\_\_ p.m. in the memory of Claude E. Noel and Paul Esquivel.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways to College Telephone (760) 949-8002

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Pathways to College (760) 949-8002